



Ms. Ashwini Ajay Modale

Teacher and Coordinator

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Contact no.: +91 8080878980
Address: Mumbai, India
D.O.B.: 14 November, 1992

ABOUT ME:

Positive role model and successful in quickly building rapport with the students.

OBJECTIVE

- To seek a teaching position where I can combine my previous 10 years of teaching experience with my passion for education to create engaging and relevant learning experiences.
 - To utilize my diverse background and strong communication skills to inspire and motivate students in the classroom.
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COVER LETTER

Dear Sir/Ma'am,

I would like to express my interest in this position. I am a self-motivated and progress driven person with an extensive background in this sector. With a long-standing record of initiative and innovation, I have developed and executed strategies that I believe will bring value to your organisation. Throughout the course of my 10 years of teaching career, I have honed my abilities in secondary school and senior secondary school education and lesson planning and also helped the former school to form their own curriculum and learning materials.

I am an astute problem-solver capable of prioritising and managing complex projects with proficiency. In my previous role, I exercised skills in decision-making, communication, writing and classroom management and consistently contributed to team efforts and organisational improvements. I am open-minded and focused on new developments in my field. I have proven to be effective and motivational, with proficiency in leadership and collaborative work. I enjoy brainstorming and coordinating efforts to achieve a common goal.

Please take a moment to review my resume. I would appreciate the opportunity to speak with you regarding my candidacy for this role. I am looking forward to your response.

Thanking you in anticipation.

Sincerely,
Ms. Ashwini A. Modale

PROFILES:

[LinkedIn PROFILE](#)

[YouTube Channel](#)

ARTICLES:

[Education System](#)

[Tour to Panchgani](#)

SKILLS:

- Empathetic
- Strong written and verbal Communication Skills
- Ability to Multitask
- Ability to Teamwork
- Fast Learner
- Microsoft Office Suite
- Effective Time Management
- Effective classroom management
- Lesson planning & Curriculum management
- Student counselling
- Interpersonal and Organisational skills
- Self-aware and self-motivated

HOBBIES:

- Writing
- Reading Books
- Painting
- Dancing
- Travelling
- Listening to Music

LANGUAGES:

- English
 - Hindi
 - Marathi
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PROFESSIONAL EXPERIENCE:

PGT English Teacher, Vatsalya International School, Borsad, Gujarat

Subject: English (CBSE - 301)

April 2024 - current

Achievement/Tasks:

- Conducting subject related learning with interactive learning.
 - Supported classroom activities, including tutoring, grading homework and reviewing exams.
 - Encouraged a dynamic and pleasant educational environment by promoting both gentle discipline and cooperation.
 - Oversaw groups of students at school and off-site locations, maintaining optimal safety and security.
 - Kept abreast of the latest information on specific subjects and learning strategies.
 - Taking remedial and extra classes.
 - Conducting student sessions, prep classes and tutorials.
 - Preparing lesson plans under the guidance of the HOD.
 - Select, obtain materials and supplies of textbooks and recommend reading to students.
 - Maintaining student's records and grades as required.
 - Engage Supervision duties of Sports. Regular interaction with Behaviour Counsellor to be updated with student's wellbeing.
 - Coordination & Support to career counselling cell.
 - Preparing students for All India - Debate and Elocution Competitions.
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Name Of The Organization	Basis	Designation	Subject	From	To	Total Years
Ashwini's Online Tutoring	Full Time	Online Tutor	English (NDA/CDS) English and Commerce	November 2022	April 2024	1.5 years
Billimoria High School, Panchgani	Full Time	TGT Teacher	English and Social Science	May 2021	October 2022	1.5 years
Sir Einstein Academy, Panchgani	Full Time	PGT Teacher	English and Commerce	June 2019	April 2021	2 years
Sir Einstein Academy, Panchgani	Freelance	Academic Content Writing	-	May 2018	April 2019	1 year
Aqua Water Supplies, Panchgani	Freelance	Corporate Trainer	-	June 2018	November 2018	6 months
Sanjeevan Vidyalaya, Panchgani	Full Time	PGT Teacher	Economics and Business Studies Social Studies, (Cambridge Board)	July 2017	April 2018	1 year
Appraisal Coaching Classes, Tal. Palghar	Full Time	TGT Teacher	School Subjects	February 2013	April 2017	4 years

ADDITIONAL COURSES:

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- Completed "Content Writing" - Beginners level basic course.
 - Learning Spanish - Level 1

ACHIEVEMENTS:

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- Nominated for IPN Inspire Award's Most Supportive Teacher of the Year - 2022.**
 - Understanding and implementing 5Es method of constructivist model of learning.
 - Understanding and implementing integrated and theme based methods of learning.
 - Understanding and implementing various teacher-centred and student-centred ways of teaching-learning methods as per the lesson requirement.
 - Managing students' clubs for their overall personality and academic development.
 - Managing Interactive and Magazine club of student members.

- Conducting and encouraging students to understand the process of interviewing people.
 - Conducting donation drives to make students understand the value of empathy, giving and sharing.
 - Teaching a class of partially visually impaired students.
 - **Speaker and Jury member, Panchgani:**
 - **Happy Hours High School, Panchgani, December 2018**
 - **Sweet Memories High School, Panchgani, January 2019**
- Achievement/Tasks:*
- Motivational speaker for staff members in school.
 - Solved queries for the same.
 - Jury member for English Elocution and Debate Competition.

EDUCATION:

Name of the Exam & Course	Board/University	Year of Passing	Percentage
Bachelor in Education (B.Ed) - English & Commerce	Savitribai Phule Pune University	April 2019	70.00
Masters of Commerce - Management	University of Mumbai	May 2016	71.00
Bachelor of Commerce - Financial Markets	University of Mumbai	May 2013	72.00
H.S.C	Maharashtra Board	March 2010	78.33
S.S.C	Maharashtra Board	March 2008	84.76

References:

1. Mr. Nealdeep Goswami, HOD Commerce
Contact no.: 8050239283
2. Dr. Abhimanyu Singh Chauhan, PGT Accountancy
Contact no.: 7728999949
3. Mrs. Kanishka Bharadwaj, PGT Biology
Contact no.: 7023581757

DECLARATION

I hereby declare that the information furnished above is true and correct to the best of my knowledge.

Ms. Ashwini Modale

[Application letter](#)